

1. Who is responsible for data processing?

The person responsible for this website is Baker & McKenzie Amsterdam N.V. ("Baker McKenzie"), Claude Debussylaan 54, 1082 MD, Amsterdam. Baker McKenzie can be reached at recruitment.amsterdam@bakermckenzie.com.

With this privacy statement we inform applicants about the way in which Baker McKenzie processes the data that applicants provide during our recruitment and selection activities. This data is collected and carefully processed by Baker McKenzie in accordance with the General Data Protection Regulation.

2. For what purposes are data processed?

Baker McKenzie collects and processes personal data from both open applications and applications for existing vacancies within Baker McKenzie. Personal data provided to Baker McKenzie by the applicant will be used by Baker McKenzie for recruitment and selection purposes only. To know:

- assessing the applicant's suitability for an available vacancy or a future vacancy;
- contacting applicants to inquire about different stages in an application procedure (such as job interviews, assessments, feedback, etc.);
- internal control.

3. What information do we receive from job applicants?

Baker McKenzie only collects and processes data that is relevant and necessary for the above purposes. This concerns at least the following details of the applicant: contact details and curriculum vitae. Insofar as the applicant provides other information than requested by Baker McKenzie, Baker McKenzie also processes this information exclusively for the aforementioned purposes.

4. To whom is this data provided?

Applicant data will only be provided to those necessarily involved in the recruitment, selection, and employment process. Baker McKenzie does not share this information with others for commercial purposes.

5. What rights do the applicants have?

Applicants can contact Baker McKenzie by e-mail: recruitment.amsterdam@bakermckenzie.com with a request for access to the personal data processed by the applicant. Furthermore, the applicant can request Baker McKenzie to correct, supplement or delete his or her data. The applicant also has the right to have his or her data transferred in a commonly used format, and to restrict the processing of his or her data.

6. How is the data secured?

Baker McKenzie has appropriate organizational and technical security measures in place to prevent unauthorized access, destruction, loss and possible misuse of applicant data. Baker McKenzie also ensures that third parties that process applicant data on behalf of Baker McKenzie have adequate security measures in place.

7. How long will data of applicants be kept?

Baker McKenzie will not store the personal data for longer than is necessary to achieve the purposes stated in this Privacy Policy or to comply with relevant laws and regulations. Applicant data will be immediately removed from Baker McKenzie's systems if the applicant so requests.

8. Who can I contact with questions about the processing of my data?

For questions about this Privacy Statement, please contact us by email at recruitment.amsterdam@bakermckenzie.com.

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