

New Jersey Power of Attorney Signing Instructions

- This document must be signed in front of a witness and a notary public
- Before signing this document fill in all of your personal information and the name and the nature of your relationship to your attorney-in-fact highlighted in yellow; it is not necessary to designate a successor attorney-in-fact)
- Once you are ready to sign the document in front of a witness and a notary, sign and date on page 4 in front of the witness and notary
- Have the witness sign and print his/her name and addresses on page 4
- Have the notary notarize your signature on page 4
- Once the document is signed, keep it in a safe, fire-proof, place, but do not put it in a bank safe deposit box
- If possible, give a copy to your attorney-in-fact and let your attorney-in-fact know where the original is kept
- **DO NOT ALTER THE WORDING OF THIS DOCUMENT**

KNOW ALL MEN BY THESE PRESENTS,

That I, _____, of the Township (City, etc.) of _____, County of _____, and State of New Jersey, do hereby constitute and appoint my _____, of the Township (City, etc.) of _____, County of _____, and State of _____, my true and lawful attorney-in-fact, to act for me, and in my name:

1. To enter upon and take possession of any lands or buildings that belong to me or in which I may have an interest; to collect and receive rents; to execute and deliver contracts of sale or exchange, leases, mortgages, deeds and other like instruments, with or without covenants; to repair, alter or rebuild any buildings or other structures, to pay taxes, effect and maintain insurance and do all other things necessary or desirable in connection with the management thereof.

2. To enter upon and take possession of any premises leased by me, to pay any rents, to re-let said premises or renew the lease thereon, to sublet said premises, to cancel any lease upon such terms and conditions as may appear appropriate, and to pay or compromise the payment of any rent or other charges in connection therewith.

3. To demand, sue for, collect, recover and receive goods, debts, claims or other obligations, whether now due, or hereafter to become due, or that belong to me (including the right to foreclose liens, institute any action, suit or legal proceeding or enter into any arrangement of settlement or compromise and to give good and valid receipts, releases, discharges and acquittances in connection therewith); and to defend, settle or compromise all actions, suits or other legal proceedings to which I am or may be a party.

4. To pay any obligation owed by me.

5. To draw checks upon and withdraw funds from any checking, savings or other account standing in my name, including the right to draw checks in favor of said attorney-in-fact, and to endorse checks payable to me either for negotiation, deposit or collection.

6. To enter any safe deposit box or vault where goods or property of mine may be kept or stored, and to remove property therefrom, as freely in every way as I might do.

7. To conduct all transactions with any banking or savings and loan institution which I could perform if present and acting, including conducting banking transactions as set forth in section 2 of P.L. 1991, c.95 (C. 46:2B-11 et seq.).

8. To borrow from time to time such sum or sums of money as shall seem advisable for any purpose whatsoever, to execute and deliver, such notes, bonds or other obligations as may be required for obtaining the payment thereof, to open a margin account and

to borrow funds using my investments as collateral, to pledge any of my stocks, bonds or other securities or any personal property, to mortgage any or all real estate, as security for such borrowing, it being my intention to authorize a general power to borrow money whenever it shall be deemed necessary or advisable.

9. To sell shares of stock, bonds or other securities standing in my name or owned by me in connection therewith; to endorse certificates, execute and deliver stock powers and pay brokers' commissions; to maintain and enter into transactions with respect to any margin account I may have with a stock brokerage firm; to make investments in my name or on my behalf; to assign mortgages or other like instruments.

10. To dispose of or acquire personal property by sale, purchase or exchange, upon such terms as to cash or credit as shall seem wise and to execute and deliver contracts, bills of sale and other like instruments in connection therewith.

11. To continue or to commence providing funds for the support, maintenance, medical care and education of any dependent of mine (or any other person I am supporting when I become incapacitated), after considering my personal needs and resources, my relationship to such persons, and my and their accustomed manner of living.

12. To transfer any or all assets of mine to any revocable trust which I may have created during my lifetime.

13. To make gifts to any one or more of the members of a class consisting of my spouse (even if my spouse is serving as my attorney-in-fact hereunder) and my descendants (even if a descendant of mine is serving as my attorney-in-fact hereunder) in any degree living from time to time, provided, however, that the aggregate gifts to any one donee in a particular calendar year shall not exceed the maximum annual gift tax exclusion allowable under Section 2503(b) of the Internal Revenue Code of 1986, as amended (the "Code"), with due regard to the provisions of Section 2513 of such Code (allowing spouses to "split" gifts), if applicable.

14. To represent me in all tax matters; to prepare, sign, and file federal, state, and local income, gift and other tax returns of all kinds, including, where appropriate, joint income tax returns, FICA returns, payroll tax returns, claims for refunds, requests for extensions of time to file returns and/or pay taxes, extensions and waivers of applicable periods of limitation, protests and petitions to administrative agencies or courts, including the tax court, regarding tax matters, and any and all other tax related documents, including but not limited to elections, allocations, consents, contests of deficiencies, consents and agreements under Code Sections 1361, 2032A, 2523, and any other Code sections, consents to split gifts, closing agreements, disclaimers, entity classifications, and any power of attorney form required by the Internal Revenue Service or any state or local taxing authority; and to pay taxes due, collect and make such disposition of refunds as shall be deemed appropriate, receive confidential information and generally to act for me and represent me or obtain professional representation for me in all tax matters and proceedings of all kinds.

15. To access, use and take control of my digital devices, including, but not limited to, desktops, laptops, tablets, peripherals, storage devices, mobile telephones, smart

phones, and any similar digital device (including any similar devices that may exist as technology develops). My attorney-in-fact shall have the power to access, modify, delete, control, transfer and otherwise deal with, my digital assets, including but not limited to e-mails, documents, images, audio, video, software licenses, domain registrations, and similar digital files (including any other digital assets which may exist as technology develops), regardless of the ownership of the physical device upon which the digital asset is stored. My attorney-in-fact shall have the power to access, modify, delete, control, transfer and otherwise deal with, my digital accounts, including but is not limited to e-mail accounts, social network accounts, social media accounts, file sharing accounts, financial management accounts, domain registration accounts, domain name service accounts, web hosting accounts, tax preparation service accounts, online stores, affiliate programs, other online accounts which currently exist or may exist as technology develops.

16. Generally, and without limitation, to do, execute and perform any other act, deed, matter or thing whatsoever that shall appear to be necessary or advisable in connection with the management of my affairs, business or property as fully and to all intents and purposes as I might or could do if personally present and acting.

17. If _____ shall fail to qualify, or having qualified shall die, resign, become incapacitated or fail to act for any reason whatsoever during the period that this Power of Attorney shall be in effect, I appoint my relationship, _____, as my true and lawful attorney-in-fact, for me and in my name, to serve in the place and stead of _____, with all those powers and subject to all of the terms and conditions herein set forth. My last surviving attorney-in-fact may constitute and appoint, in his or her place and stead, and as his or her substitute, one attorney-in-fact or more for me, with full power of revocation.

18. This Power of Attorney shall not be affected by my subsequent disability or incapacity or the lapse of time.

19. A number of copies of this Power of Attorney have been executed. Each executed copy is intended to be an original. Any person presented with an original of this Power of Attorney or a photocopy of an original may consider this Power of Attorney to be in full force and effect until receiving actual notice of my death or of the revocation of this document. I, for myself and my heirs, personal representatives, and assigns, do hereby agree to indemnify and hold harmless any person so relying upon the apparent authority of my attorney-in-fact.

[Signature, Witness, and Notary Page to Follows]

IN WITNESS WHEREOF, I have hereunto set my hand and seal this _____
day of _____, 2020.

Signature of Principal: _____ (Seal)

Print Name: _____

In the Presence of:

Witness' Signature: _____

Print Name: _____

Address: _____

STATE OF _____)
) ss.:
COUNTY OF _____)

On the _____ day of _____, in the year 2020, before me,
personally appeared _____, personally known to me or proved to me on the
basis of satisfactory evidence to be the individual whose name is subscribed to the within
instrument and acknowledged to me that he/she executed the same in his/her capacity, and that
by his/her signature on the instrument, the individual executed the instrument.

Notary Public